

**Enrolled Minutes of the Twenty-Second Meeting
A Special Meeting of the Twenty-Sixth Highland Town Council
Monday, November 17, 2008**

Special Meeting. The Twenty Sixth Town Council of the Town of Highland, Lake County, Indiana met in its specially called session on Monday, November 17, 2008 at 7:00 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President Bernie Zemen presided and the Town Clerk-Treasurer was present to memorialize the proceedings.

The special session was opened with the Town President Bernie Zemen leading the pledge of allegiance to the United States Flag and offering a prayer.

Roll Call: Councilors Bernie Zemen, Dan Vassar, Brian Novak and Konnie Kuiper were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained. Councilor Mark A. Herak was absent owing to an unexpected work commitment.

Additional Officials Present: Rhett L. Tauber, Town Council Attorney, was also present

Mark Roorda, Town Board of Metropolitan Police Commissioners was also present.

Special Orders:

1. *Action to ratify the calling of a Special meeting for November 17, 2008 at 7:00 p.m.* Councilor Kuiper moved to authorize, approve and ratify the holding of the present special meeting. Councilor Novak seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The meeting was ratified, pursuant to § 30.27(E) of the Municipal Code.
2. **Action on Letter of Intent with Related to Development Activities in the Town of Highland.** Councilor Kuiper moved to approve and adopt the letter of intent. Councilor Novak seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The letter of intent was approved.

(Text of letter without letterhead follows:)

November 17, 2008

James Zappia
North West Indiana Development Group, Inc.
358 Division Street
Schererville, IN 46375

Dear Mr. Zappia:

This letter is intended to define the seriousness of our desire to see your group as well as others develop the Town as seen in our Plans accepted by the Town Council of Highland, Indiana.

We are very interested in seeing your group purchase land to develop along the predetermined lines and bring to our community real estate development as well as an opportunity for local jobs.

The projects as outlined by your group are as follows:

*Highland Medical/Surgical Center
New Office/Professional Center
Retail Units/with apartment residential units above*

This list is intended to be the starting projects. It is not intended to limit your project scope.

Clarification of terms is as follows: North West Indiana Development Group, Inc. will purchase land from any party as needed, provide architectural, engineering and design as needed, follow all laws governing development and construction, and submit all proposals for construction with said plans for approval through the Town of Highland. North West Indiana Development Group, Inc. understands that the Redevelopment Commission is currently considering proposals for a Master Developer and agrees that if a Master Developer is chosen, they agree to cooperate and work with a Master Developer to accomplish the goals for the Redevelopment Area.

In exchange, the Town of Highland, when needed and as appropriate, will provide assistance in the approval and inspection process as well as attempt to provide public support when the programs match the needs of the community as defined in the Comprehensive Plan and Design Standards for the Redevelopment Area.

Sincerely,

Bernie Zemen, President

Konnie Kuiper, Vice President

Brian Novak, Member

Dan Vassar, Member

Mark Herak, Member

ATTEST: _____
Michael Griffin, Clerk Treasurer

Adjournment. There being no further business to come before the Town Council, Councilor Kuiper moved that the special meeting be adjourned. Councilor Novak seconded. Upon a vote, *viva voce*, the motion passed. The special meeting of the Town Council of Monday, November 17, 2008 was adjourned at 7:06 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer